



# Up and Back

## Hampton Bowls Club

### A MESSAGE FROM THE CHAIRMAN

This is a special issue of Up and Back dedicated to advertising the position of Club Manager, Hampton Bowls Club. This has arisen as a consequence of the recent resignation of Daryl Macdonald. Currently, Barry McLaren, Director of Administration, is Acting Manager.

Please note that applications for the position close at 5 pm on Wednesday 22 February 2012 and that Leanne Connolly and I are available to respond to enquiries.

The regular "Up and Back" is to be published as soon as practicable.

Graeme Standish

### Re POSITION OF MANAGER, HBC

Hampton Bowls Club Inc. is seeking to appoint an experienced and astute professional to manage the Club's operations, lead a team of bar and gaming staff and other general staff and drive membership growth. The position is full time.

With a primary focus on bar and gaming management, customer service and revenue and membership growth, the appointee will be responsible for the smooth running of the Club's day to day operations. The appointee will participate as a Board Member and support the Board to achieve its strategic objectives and will also play a pivotal role in keeping the other Board Members informed of relevant matters as well as providing them with comprehensive and high level reports to identify trends, patterns and opportunities for improvement.

The appointee will be required to "hit the ground running" and apply the necessary leadership skills to effectively manage bar and gaming staff as well as exercising the required operational expertise. The appointee will balance this expertise with an ability to think strategically and to creatively support the Club's direction.

The appointee will be well established in the hospitality area with a reputation for being result driven, will be commercially focussed, have a flair for building strong relationships and have a proven track record in a similar role including extensive experience in bar and gaming management and general staff management.

The position offers a competitive salary and conditions which are in accordance with the relevant Award and National Employment Standards.

A position description can be obtained by contacting the Club. Any further enquiries can be directed to either Leanne Connolly or Graeme Standish. Applications for the position should be addressed to the Hampton Bowls Club, PO Box 61, Hampton 3188, marked "Confidential. Manager Position." Please note, applications close at 5 pm on Wednesday 22 February 2012.